



Children's Partnership Senior Officers Group

Monday 8th February, 10:00 – 12:00

Directorate Boardroom (D14), Sandfield Centre,
Sandfield Road, Lenton, Nottingham, NG7 1QH

Attendees

Ian Curryer (Chair)	Corporate Director of Children's Services
Candida Brudenell	Director, Children's Trust Transition Programme
Andrew Kenworthy	Chief Executive, NHS Nottingham City
Craig Berens	Director of Programmes, Nottinghamshire YMCA (representing the voluntary sector)
Margaret McGlade	Independent Chair of Nottingham's Local Safeguarding Children's Board
Jane-Belinda Francis	Headteacher, Springfield Primary School (representing all City schools)
Shaun Beebe	Chief Superintendent, Nottinghamshire Police
Alex Reader	Partnership Manager, Nottingham Learning and Skills Council
Colin Monckton	Acting Director of Commissioning and Resources and Head of Improvement and Policy, Children's Services
Geoff Jenkins	Policy and Planning Manager, Children's Services
Holly Sheppard (minutes)	Early Intervention Programme Administrator

Apologies

Paula Webber	Deputy Area Director, Nottingham Learning and Skills Council Representation: Partnership Manager, Nottingham Learning and Skills Council
Lyn Bacon	Acting Chief Operating Officer, CitiHealth Nottingham
Jean Pardoe	Chief Executive, Connexions
Sheila Wright	Deputy Chief Officer and Director of Operations, Nottinghamshire Probation

Minutes

Item	Detail
1	<u>Welcome and apologies</u> <ul style="list-style-type: none"> ▪ Apologies and representation noted as above.
2	<u>Minutes, matters arising and Action Log</u> <ul style="list-style-type: none"> ▪ The Children's Partnership 'One Year On' conference took place on February 5th and included the successful launch of the Teenage Pregnancy Plan for 2010. There was diverse representation across the Partnership, excluding schools, which were not well represented. It was therefore noted that schools will be targeted in future to ensure representation. ▪ Partners were asked to highlight the 'Every Colleague Matters' conferences to their teams, which are taking place through 1st – 12th March 2010. ▪ Action 34 - It has been agreed that a formal paper on the Children's Partnership Joint Commissioning Unit will be brought to a future Senior Officers Group meeting. A case study is no longer required.

Items for discussion	
3	<p><u>Attendance</u></p> <ul style="list-style-type: none"> ▪ The report was formerly brought to the December Senior Officers Group and the January Children's Partnership Board. Following recommendations, the protocol has been tightened up. ▪ The report recommends that the Partnership note the report, sign up to the protocol and agree to promote it within their organisations. ▪ It was suggested that schools should be included within the organisations responsible for carrying out the protocol. This would come into practice when a member of school staff comes across a child of school age on the campus who is not a pupil of their school. Mark Andrews to action this. ▪ Next steps include a series of training and awareness raising sessions, facilitated by the Education Welfare Service. ▪ Referral forms and information cards will be produced and distributed to all key contacts. ▪ It was agreed that MA would report back to the Senior Officers Group on the impact of the protocol.
4	<p><u>Quarter Three Performance Report</u></p> <ul style="list-style-type: none"> ▪ The report, presented by CM, updated the Group on the Quarter Three performance status. ▪ CM highlighted key points for the Group to note on each of the Children and Young People's Plan priority areas. ▪ It was noted that 50% of indicators with a target are ahead of that target and 69% of indicators have shown improved performance against the 2008/09 outturn figures. ▪ Priority One - The number of overall Common Assessment Frameworks (CAFs) initiated has risen from Quarter Two. However, the current rates being initiated by Police and Schools will not meet their 2008/09 outturn figures. ▪ It was agreed that the use of the CAF would be discussed and worked on at the Integrated Processes Board. It will then be reported back to the Senior Officers Group with a more sophisticated model, alongside the Quarter Four performance report. ▪ It was noted that there has been poor attendance at the Integrated Processes Board. Partners were asked to note who from their organisations should be attending and to highlight the importance of their representation on the Board. ▪ It was decided that Priority Two – <i>Improving the safeguarding and outcomes of children and families with complex needs</i>, would receive intense focus in order to improve performance. Key areas of concern, include NI66 – <i>LAC cases which were reviewed within required timescales</i>, and NI 67 - <i>child protection cases which were reviewed within required timescales</i>. It was agreed that collective resources would be put in place to focus on these safeguarding issues and bring them back on track. The Group agreed that Satinder Gautam will lead on this work. Satinder will be required to provide a verbal update to Senior Officers Group on March 8th 2010, detailing the actions in place and progress so far. ▪ Priority Four - There has been a decline in children participating in physical education (PE). The Physical Activity, PE and Sports Strategy will take this forward. ▪ It was agreed that the Exceptions Report would be adjusted and an alternative way of highlighting those priorities without targets would be created. This report will then be brought back to the March Senior Officers Group meeting in advance of the Children's Partnership Board meeting.

5	<p><u>Children and Young People's Plan (CYPP) Review</u></p> <ul style="list-style-type: none"> ▪ A proposed list of priorities, elevated year one priorities and overall principles, which have been formed on the basis of consultation and other relevant inputs, such as national policy, local priorities, inspection outcomes and performance, were circulated to the Group. ▪ A working session, facilitated by CM and GJ, was undertaken by the Group in order to discuss and agree elements of the Plan, including elevated year one priorities. ▪ As a result of the facilitated working session, the following five elevated priorities and named leads for year one were agreed; <ul style="list-style-type: none"> ○ Safeguarding arrangements across all agencies – with a focus on domestic violence (Satinder Gautam, Director Specialist Services, Nottingham City Council Children's Services and Dee Sissons, Director of Nursing and Quality, NHS Nottingham City) ○ School attendance and attainment at key points; entry, Key Stage Two, end of Key Stage Four and 19 years (Andy Downing, Director of Schools and Early Years, Nottingham City Council Children's Services) ○ Substance misuse, alcohol and vulnerability (Dr Joanna Copping, Consultant in Public Health Medicine, NHS Nottingham City) ○ Obesity (Lucy Davidson, Assistant Director of Commissioning, Children's and Families Services, NHS Nottingham City) ○ Optimising resources through multi-agency work (Candida Brudenell, Director of the Children's Trust Transition Programme) ▪ It was agreed that all of the above priorities will be reworded and will need to be specific enough to measure/monitor performance. ▪ It was agreed that Special Education Needs (SEN) would be an elevated priority for year two of the revised plan. A group will begin work on this now. All remaining priorities will be core priorities. ▪ Named leads were agreed for the following Family Nottingham objectives of the Sustainable Community Strategy (SCS); <ol style="list-style-type: none"> 1. Children, young people and families will benefit from early and effective support and protection to empower them to overcome difficulties (Satinder Gautam, Director of Specialist Services, Nottingham City Council Children's Services) 2. More families will be strong and healthy, providing an enjoyable and safe place for children to grow up (Director of Commissioning, Nottingham City Council Children's Services, IC to confirm name once in post) 3. Children and young people will be healthier, fitter, more emotionally resilient and better able to make mature decisions (Andrew Kenworthy, Chief Executive, NHS Nottingham City) 4. All children and young people will leave school with the best skills and qualifications they can achieve and will be ready for work or further learning (John Yarham, Machinery of Government, 16 – 18 Funding Transfer, Nottingham City Council Children's Services) 5. Child poverty will be significantly reduced (Michael Williams, Corporate Director, Community and Cultures) ▪ A draft Plan will be brought to the Senior Officers Group meeting on March 8th following a meeting with Tim Thorlby, SQW, who is writing the new plan. This will then be ratified by the Children's Partnership Board on May 19th.
Items for information	
6	<p><u>Child Obesity Position Statement</u></p> <ul style="list-style-type: none"> ▪ The item was presented by AK. ▪ It was noted that there are approximately 6000 obese children aged 2-16 years in Nottingham City. Most of these children are from deprived areas in the City.

	<ul style="list-style-type: none"> ▪ It was noted that 97% of parents of obese children are obese themselves, indicating that a Think Family approach is needed. ▪ Compared to national statistics, Nottingham City is ranked at 127 out of 155 local NHS areas. ▪ Measures are in place locally to implement recommendations from the national strategy, Healthy Lives, Healthy Weight. These include the Child Obesity Care Pathway, Change4Life campaign, Child Measurement Programme and promotion of physical activity. ▪ It was noted that within schools it is often the overweight children who refuse to be weighed. ▪ It was suggested that a taskforce is set up in order to tackle the issue of obesity within the City. A named lead from each organisation would sit on the taskforce which will report back to the Partnership on the progress and actions in place. It was suggested that Lucy Davidson, Assistant Director of Commissioning, Children's and Families Services, NHS Nottingham City, would lead on this. Katy Ball, Early Intervention Programme Manager would be brought in to ensure an early intervention focus. ▪ It was noted that Japan has a good model for reducing obesity.
7	<p><u>LSCB update</u></p> <ul style="list-style-type: none"> ▪ The update was presented by MM, following the verbal update at the January Senior Officers Group. ▪ The current Serious Case Review (SCR) was judged as adequate by Ofsted, although the overview report was deemed to be good, with some outstanding features. The Internal Management Reviews (IMR) were judged as adequate, except for two, which were judged as inadequate. It was noted that poor IMRs add to the overall costs of reviews. ▪ It was noted that Ofsted are in the process of developing revised criteria for evaluation of SCRs to increase the focus on the quality of learning. ▪ It was agreed that MM would share information to the Group on the judging of IMRs.
Other items	
8	<p><u>Forward Plan</u></p> <ul style="list-style-type: none"> ▪ Nothing to discuss.
9	<p><u>Any other business/key messages for dissemination</u></p> <ul style="list-style-type: none"> ▪ Nothing to discuss.